

Risk assessment

Name of activity, event, and location	CAVE BUS Squirrels goes nuts 14 th September 2024 Tatton park Campsite	Date of risk assessment	3 rd September 2024	Name of person doing this risk assessment	Mel Black
		Date of next review	2 nd September 2025		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Before entering the cave bus	All	Ensure instructors are familiar with layout, comfortable about being in confined space and have undergone training and how to fit helmets correctly Ensure instructors have helmets and lights if evacuation of any person is required Brief participants on how to exit the cave bus if required Count participants in as they enter cave bus and count them out before allowing other participants to enter Only admit a manageable number at any one time, i.e. 6	Check all equipment prior to anyone using the cave bus
Equipment Personal possessions	All	Ensure participants are wearing appropriate protective clothing and helmets. Ask participants to remove any jewellery Participants must not take personal possessions into the cave bus	
Light failure	All	Brief participants not to worry if their lights fail; encourage a buddy system to they can assist and encourage each other. Participants to be informed that if they are worried – SHOUT for help – instructor will open hatch to assist.	
Evacuation of cave bus	All	Brief participants not to panic – to ask for help and say which emergency exit hatch they have passed or are near Instructor to open nearby emergency hatch and assist participant to exit cave bus	

Participant stuck in cave bus and Panic situation	All	Instructor to open all hatches (maintains good circulation of clean air) Remove all other participants from the cave bus Reassure participant and assist in helping them to free themselves If needed remove section of the cave bus to free participant (LAST RESORT) Seek help if required – if calling emergency services ask for Fire Brigade and explain that participant is trapped in Wooden Simulated Cave	
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You can find more information in the [Safety checklist for leaders](#) and at scouts.org.uk/safety

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